

I. Call to Order/Roll Call

The Board of Commissioners of the South Barrington Park District met in a regular meeting on November 9, 2011. The meeting was held at the South Barrington Community Center, 3 Tennis Club Lane, South Barrington, Illinois 60010. President Pierce called the meeting to order at 7:00 p.m.

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, Lori Pierce, the President, and the following Park Commissioners were physically present at said location: Paula Gilbert, John Kazmier, Susan Butera, and Ed Jacobs.

The following park commissioners were allowed by the majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: No park commissioners attended the meeting by video or audio conference.

The following park commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

Also present were: Jay Morgan, executive director; Karen Lamont, attorney; staff members and others.

II. Approval of Agenda

The agenda was approved.

III. Approval of Minutes

a. October 26, 2011 Minutes

The October 26, 2011, minutes were approved, as amended.

IV. Introduction of Guests/Citizens

One Regency resident and one guest were present.

V. Topics from the Floor

Miwa Gardi a resident and guest was interested in the food service concession for the club.

VI. Finance

a. Warrant #1 November 4, 2011 in the amount of \$42,188.43

Commissioner Gilbert moved and duly seconded by Commissioner Jacobs to approve Warrants #1.

Upon roll call the following commissioners responded:

AYES: Gilbert, Kazmier, Jacobs, Pierce, and Butera

NAYS: None

b. Bi-Weekly Payroll #1 October 12 - 25 , 2011 in the amount of \$59,160.96

Commissioner Gilbert moved and duly seconded by Commissioner Jacobs to approve Bi-Weekly payroll #1.

Upon roll call the following commissioners responded:

AYES: Gilbert, Kazmier, Jacobs, Pierce, and Butera

NAYS: None

c. Resolution 2011-6 Truth in Taxation Act

Commissioner Gilbert moved and duly seconded by Commissioner Jacobs to pass Resolution 2011-6.

Upon roll call the following commissioners responded:

AYES: Gilbert, Kazmier, Jacobs, Pierce, and Butera

NAYS: None

d. December Rollover Bonds

Tom Chapman outlined and summarized General Obligation Bonds Debt Service for South Barrington Park District. The Park District currently holds a Standard & Poor AAA

rating which translates into lower bond interest rates. The bond issuance will take place at the December meeting.

e. **457B Plan – Employer Matching Funds for December Disbursement**

Director Morgan presented a report with the preliminary figures for the employer match for the 2011 distribution to our employee 457B retirement plan. The final distribution will be submitted for approval at the December 2011 meeting.

VII. **Policy and Legislation**

All Board Members will be required to take the Freedom of Information Act (FOIA) exam in 2012.

VIII. **Park Development**

None

IX. **Public Relations**

a. **Foundation Report**

Commissioner Gilbert reported that the Foundation is planning a major fundraiser on the 4th of July. They are continuing to submit historical articles for a publication being prepared by a village historical committee.

X. **Departmental Reports**

a. **Recreation Report presented by Colleen Fear**

Wild about Mom Event was a success, 50 couples attended. The Gobbler Gallop will be held at the community park this year at the Community Park and in the fields of Area C. Joan Scovic is working on winter brochure. Debbie Fredrich is working on the Holiday Bazaar. Twenty vendors signed up thus far. The slow economy has appeared to affect pool revenues requiring some smaller classes to be combined.

b. **Club Report presented by Paul Burrus**

October membership sales yielded a net of 6 new members. The club is up 40 members over last year's total. Janet added a new "Black Friday" membership special. The pumpkin carving by the Tennis Pros contest was a success raising \$150.00 for a local charity.

XI. **Executive Director Report**

Director Morgan briefly reported on two parties interested in acquiring the food concessions at the South Barrington Club. An ADA transition plan for the district is required by March of 2012. Three firms have submitted proposals for this service. A selection will be made at the December meeting. The Employee Holiday Party will be held on December 2, 2011. Joan Scovic updating the Employee Handbook section of the policy manual with suggested changes from staff, commissioners and our attorney. The revised handbook will be up for adoption at the December meeting. A strategic, five year plan meeting will be scheduled for 2012 to include commissioners and staff.

XII. **President and Commissioner Reports**

Commissioner Jacobs discussed ways to increase sales without increased spending through possible elite training program for athletes.

XIII. **Attorney's Report**

None

XIV. **Old Business**

a. **Policy Manual Changes - Tabled to December Meeting**

XV. **New Business**

None

XVI. **Executive Session**

None

XVII. **Action to be taken from Closed Session**

None

XVIII. **Adjournment**

With no further business to come before this meeting, at 8:05 p.m. Commissioner Butera moved and duly seconded by Commissioner Kazmier to adjourn.

Upon roll call the following commissioners responded:

AYES: Gilbert, Kazmier, Jacobs, Pierce and Butera

NAYS: None