

Date: April 28, 2010

I. Call to Order / Roll Call

The Board of Commissioners of the South Barrington Park District met in a Regular meeting on April 28, 2010. The meeting was held at the South Barrington Community Center, 3 Tennis Club Lane, South Barrington, Illinois 60010. President Pierce called the meeting to order at 7:02 p.m.

The President called the meeting to order and directed the Secretary to call the roll. Upon the roll being called, Lori Pierce, the President, and the following Park Commissioners were physically present at said location: Paula Gilbert, John Kazmier, Patricia Provost, and Ed Jacobs

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference:

No Park Commissioner attended the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

Also present were Jay Morgan, Executive Director, Karen Lamont, Attorney

II. Approval of Agenda

The agenda was approved.

III. Approval of Minutes

Commissioner Provost moved and duly seconded by Commissioner Kazmier to approve the March 24, 2010 Minutes

Upon roll call, the following commissioners responded:

Ayes: Provost, Kazmier, Gilbert, Jacobs, and Pierce

Nays: None

IV. Introduction of Guests/Citizens

None

V. Topics from the Floor

None

VI. Finance

- a. Warrant #1 March 29, 2010 in the amount of \$1250.00
- b. Warrant #2 March 30, 2010 in the amount of \$89,600.32
- c. Warrant #3 April 7 – April 22, 2010 in the amount of \$71,252.27

- d. Warrant #4 April 23, 2010 in the amount of \$36,205.09
- e. Bi-Weekly Payroll #1 March 3 -16, 2010 in the amount of \$61,213.93
- f. Bi-Weekly Payroll #2 March 17 – 30, 2010 in the amount of \$56, 669.91
- g. Bi-Weekly Payroll #3 March 31 – April 18, 2010 in the amount of \$60,909.59.

Commissioner Provost moved and duly seconded by Commissioner Gilbert to approve Warrants #1 thru 4 and Bi-Weekly Payrolls #1 thru 3.

Upon roll call, the following commissioners responded:

Ayes: Provost, Kazmier, Gilbert, Jacobs, and Pierce
Nays: None

h. Financial Reports 1st Quarter 2010

Director Morgan led a brief discussion on components of the Financial Report and Budget. Commissioner Kazmier suggested breaking down sewer and water charges as a separate operational cost. Director Morgan said that future park labor expenses, material cost, utilities, landscaping will be allocated between the three parks. Most of the general maintenance budget is under corporate fund. Daycare and Preschool staff have been making adjustments to their expenses with reduced enrollment revenue. A new direct mail strategy should bring in new enrollees for the fall. Overall surrounding area preschool enrollments are down for the area.

VII. Policy and Legislation

Attorney Lamont gave a synopsis of the following pending bills: Healthy Work Place for Workers (defining sick day), Juvenile Court Act (minor employment and access to criminal records), and Freedom of Information Act (amendments pending), and Swimming Facility Act, Prevailing Wage Act (wage attached to contracts), After School Youth Development, and tax appeals in Cook County. Not of these bills has passed in Springfield as of this date..

VIII. Presentation on Geographic Customer Study

Mike Rodrigo gave an extensive power point presentation on how the park can better utilize the existing RCM database program with a Google map program. Mike has created a map of our existing customers that is modifiable. This information will help target future members geographically. This will greatly enhance future marketing strategies for both park and club programs.

IX. Park Development

- a. **Community Park Shelter - Proposal for Construction Documents**
Commissioner Provost moved and duly seconded by Commissioner Jacobs to give committee authority to publish, interview, and negotiate a contract under \$9000 and bring back to the board for approval. Director Morgan will post notification in newspaper for a period of seven days.

Upon roll call, the following commissioners responded:

Ayes: Provost, Gilbert, Kazmier, Jacobs and Pierce

Nays: None

b. Family Changing Locker Rooms - Bid Documents

Director Morgan presented a tentative timeline for construction of future multi-purpose/family changing locker rooms. Plans are ready to be bid on. Plans and specs were reviewed and ready to be bid on as soon as our architect finalizes all changes.

X. Public Relations

a. Foundation Report.

Commissioner Gilbert reported that future Foundation agenda includes: Battle of the Bands inviting all high school bands to participate in August where winner will play at the Arboretum. Judging for the Citizen Award at Rose school to take place in mid May. Community Service Awards will be presented on the 4th of July.

XI Departmental Reports

a. Recreation Department

Wendy Rodrigo reported the Recreation Department is preparing marketing ads and gearing up for the summer. Special events are doing well. The Egg Hunt was a success despite the weather. Baseball teams are set and the gym is reserved in case of bad weather. Sin-A-Long event was successful Rules and regulations to be adopted by the board and posted in the parks.

b. Club Report

Director Morgan reported on membership and promotional fliers. Denise Gappa attended the Pink Ribbon Program and will be offering breast cancer rehabilitation class within the coming months. Membership remains positive for 2010 with a strong promotion beginning in April.

XII. Executive Director Report

Director Morgan discussed the components and compliance of the FOIA website that will be posted. The locker room has three outstanding punch list items remaining. \$10,000 is being held for the glass tile replacement and \$31,000 payout is also being held until all other punch list items are complete. Quotes have been obtained for painting the exterior of the building. This project will be held until the bids are in for the

XIII. President and Commissioner Reports

Another electronic recycling will be scheduled again in coming weeks as our first event turned away many customers. Our marketing department will email residents with the new recycling date with apology for any inconvenience for the last event.

XIV. Attorney's Report

None

XIV. Old Business

None

XV. New Business

None

XVI. Executive Session

a. Imminent Litigation

b. Personnel - John Arden Award

c. Land Acquisition

At 9:45 p.m. Commissioner Provost moved and duly seconded by Commissioner Gilbert to go into Executive Session for Personnel.

Upon roll call, the following commissioners responded:

Ayes: Paula Gilbert, Lori Pierce, John Kazmier, and Patricia Provost

Nays: None

Present in executive session were: Commissioner Provost, Commissioner Gilbert, Commissioner Pierce, Commissioner Kazmier, Commissioner Jacobs and Director Morgan.

At 9:54pm Commissioner Pierce moved to come out of executive session and duly seconded by Commissioner Gilbert.

XVII. Action From Executive Session

None

XVIII. Adjournment

With no further business at 9:55 pm Commissioner Jacobs moved and duly seconded by Commissioner Kazmier to adjourn.