

**I. Call to Order / Roll Call**

The Board of Commissioners of the South Barrington Park District met in a regular meeting on May 26, 2010. The meeting was held at the South Barrington Community Center, 3 Tennis Club Lane, South Barrington, Illinois 60010. President Pierce called the meeting to order 7:02 p.m.

The President called the meeting to order and directed the Secretary to call the roll. Upon the roll being called, Lori Pierce, the President, and the following Park Commissioners were physically present at said location: Paula Gilbert, John Kazmier, and Patricia Provost.

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference:

No Park Commissioner attended the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Ed Jacobs

Also present were Jay Morgan, Executive Director, Karen Lamont, Attorney.

**II. Approval of Agenda**

The agenda was approved.

**III. Approval of Minutes**

Commissioner Provost moved and duly seconded by Commissioner Kazmier to approve the April 28, 2010 Minutes as amended.

Upon roll call, the following commissioners responded:

**Ayes:** Provost, Kazmier, Gilbert, and Pierce

**Nays:** None

**IV. Introduction of Guests/Citizens**

Three residents of the Regency subdivision were present.

**V. Presentation of the John Arden Award**

The John Arden Award was presented to Wendy Rodrigo

**VI. Topics from the Floor**

Landscapers will remove dead bushes and trees and replace with live ones. Director Morgan and Colleen Fear will work on signs to redirect cars by the south gate to keep from entering the Regency subdivision. The park

district will look into a solution for controlling trash from being blown around and send maintenance to clean up during the day.

## **VII. Finance**

Commissioner Provost moved and duly seconded by Commissioner Kazmier to approve Warrant #1, #2, #3, and #4.

- a. Warrant #1 April 24-27, 2010 in the amount of \$1,375.00
- b. Warrant #2 April 28-May 4, 2010 in the amount of \$6,457.13
- c. Warrant #3 May -10, 2010 in the amount of \$18, 822.45
- d. Warrant #4 May 10-20, 2010 in the amount of \$62,842.11

Upon roll call, the following commissioners responded:

**Ayes:** Provost, Kazmier, Gilbert, and Pierce

**Nays:** None

Commissioner Gilbert moved and duly seconded by Commissioner Provost to approve Payroll #1 and Payroll #2

- e. Bi-Weekly Payroll #1 , April 14 -27, 2010 in the amount of \$60,413.39
- f. Bi-Weekly Payroll #2 , April 28 – May 11, 2010 in the amount of \$67,684.98.

Upon roll call, the following commissioners responded:

**Ayes:** Provost, Gilbert, Kazmier, and Pierce

**Nays:** None

## **VIII. Policy and Legislation**

None

## **IX. Park Development**

### **a. Family Changing Locker Rooms - Update**

Director Morgan reported that approximately 27 contractors purchased plans for the project. Morgan anticipates 17 to 18 bidders at the June 14, 2010 bid opening. The project will be broken down into two components and a price will be submitted for Phase I and Phase II. The contractor selected will be based on the combined price for both phases..

### **b. Com Ed Easement at 3 Tennis Club Lane**

ComEd is requesting an easement allowing them to connect to the power running between the village and the park district property. The easement is necessary for the ComEd crews to access the site and make the connection. There is nothing in the area that will be disturbed on our site other than some grass, which will be restored at the conclusion of the project. Commissioner Provost moved and duly seconded by Commissioner Kazmier to approve an easement for the Village of South Barrington so that Com Ed can access lift station per Exhibit A.

Upon roll call, the following commissioners responded:

**Ayes:** Provost, Gilbert, Kazmier, and Pierce

**Nays:** None

## **X. Public Relations**

### **a. Foundation Report.**

Commissioner Gilbert reported that the Foundation is participating in the Antique Market at the Arboretum and will be present after the 5K race on Saturday. Donations will go towards the publication of a South Barrington history book. Organizing The Battle of the Bands event is also in progress.

## **XI. Recreation Department**

### **a. Recreation Report**

Colleen Fear reported that the outdoor pool is ready for our scheduled Saturday opening. There are 180 participants signed up for the 5k Miles for the Military run at the Arboretum. Beach Tennis Demo Day is set for June 5<sup>th</sup>. A second recycling event is rescheduled for June 12, 2010 between 10am and 1pm. The Garden Club is requesting nicer buses be rented for their field trips. Currently the garden club pays \$5 per person for the use of the busses. It was suggested to work with NWSRA and possibly use their buses if available. Wendy Rodrigo reported that enrollment figures for Camp Rose, Dunteman and Quest are the same as last years. The first time direct mail marketing piece for preschool was a success, yielding several new daycare and preschool customers.

### **b. Club Report**

Janet Lundholm reported that the Spring into Summer postcards brought 25 new enrollees in April and 13 in May. Residents will once again be allowed to swim for free on Fridays. College Summer Passes will again be offered this year at the same fee as the past 3 summers. A Referral Program utilizing gift cards as an incentive for referring new members will also be offered. CEC has signed a new contract for nine months. Wristbands will be enforced for pool usage this year to help non members from gaining access to the pool. Club Manager, Paul Burrus reported that outdoor tennis courts opened May 15. Group Fitness Coordinator Denise Gappa is creating a marketing program for the Pink Ribbon program for breast cancer rehabilitation. She is also expanding the cycling program with new formats for these classes. Val Brewster is offering two promotions. Personal trainer, Victor Meladze, will be offering free introductory sessions in June to help stimulate sales. Also Liz Weatheron, massage therapist will be offering a massage promotion for a dollar per minute.

## **XII. Executive Director Report**

Director Morgan discussed revising the existing Mission Statement at a future meeting comprised of full and part time staff and commissioners. The tentative date of August 27<sup>th</sup> did not work for the majority of the commissioners. A new date will be determined. Director Morgan reported that an Energy Grant is being applied for to help reduce our energy usage. Lighting, heating controls, a new boiler are some of the suggested upgrades.

The grants could cover 100 percent of the project. Preliminary rules for the park are being reviewed. An ordinance will be prepared for a future meeting to revise and expand our existing rules to include the new amenities at our parks. The accreditation committee continues working on the employee section of the policy manual. These sections have not been revised for 3 years.

George Ogorek will be at the next board meeting presenting the 2009 Audit.

**XIII President and Commissioner Reports**

Commissioner Kazmier commented that approximately ten plants did not survive the winter and need to be replaced at the community park. The standing water on the southern section of the ball fields has improved, however some additional draining work is still necessary on the west field. This is a result of a collapsed drain line installed by Copenhaver.

**XIV. Attorney's Report**

None

**XV. Old Business**

None

**XVI. New Business**

None

**XV. Executive Session**

At 8:30 p.m. Commissioner Provost moved and duly seconded by Commissioner Gilbert to go into Executive Session.

Upon roll call, the following commissioners responded:

**Ayes:** Paula Gilbert, Lori Pierce, John Kazmier, and Patricia Provost

**Nays:** None

Present in executive session were: Commissioner Provost, Commissioner Gilbert, Commissioner Pierce, Commissioner Kazmier, Attorney Lamont and Director Morgan.

At 9:05 p.m. the regular meeting resumed.

**XVI. Action From Executive Session**

None

**XVIII Adjournment**

With no further business at 9:05 pm Commissioner Kazmier moved and duly seconded by Commissioner Jacobs to adjourn.