

**I. Call to Order / Roll Call**

The Board of Commissioners of the South Barrington Park District met in a regular meeting on July 28, 2010. The meeting was held at the South Barrington Community Center, 3 Tennis Club Lane, South Barrington, Illinois 60010. President Pierce called the meeting to order 7:02 p.m.

The President called the meeting to order and directed the Secretary to call the roll. Upon the roll being called, Lori Pierce, the President, and the following Park Commissioners were physically present at said location: Paula Gilbert, John Kazmier, Ed Jacobs, and Patricia Provost.

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference:

No Park Commissioner attended the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

Also present were Jay Morgan, Executive Director and Karen Lamont, Attorney

**II. Approval of Agenda**

The agenda was approved.

**III. Approval of Minutes**

Commissioner Provost moved and duly seconded by Commissioner Gilbert to approve the June 30, 2010 Minutes as amended.

Upon roll call, the following commissioners responded:

**Ayes:** Provost, Gilbert, Jacobs, Pierce, and Kazmier

**Nays:** None

**IV. Introduction of Guests/Citizens**

Six residents of the Regency subdivision were present.

**V. Topics from the Floor**

Regency Home Owners board member, Al Salar, commented that the trash is not being put in all of the receptacles during the weekend activities.

Commissioner Kazmier suggested that bigger dumpsters may be needed for the amount of garbage generated at the park. Director Morgan spoke to renters about picking up the trash and that they are for the most part cleaning

up after themselves. The second issue brought up was that golf carts are being driven illegally through the subdivisions. President Pierce will address this issue during the Safety Committee meetings at which time verbiage and language of signs will be discussed and decided upon. The main concern is children and adults walking on the paths and potential injuries that could occur if golf carts were allowed to drive on the paths. Director Morgan was also concerned about cars backing into golf carts in the park parking lots of our park facilities. Lastly, Salar observed that gravel that was installed to slow washout in one area of Community park was washed away in during the heavy rains. Per Director Morgan, Ryco Landscaping will have to repair the area with large stone.

## **VI. Finance**

a. Warrant #1 June 18 – July7, 2010 in the amount of \$69,710.47

b. Warrant #2 July 8 – July 23, 2010 in the amount of \$112,087.26

Commissioner Jacobs moved and duly seconded by Commissioner Provost to approve Warrant #1 and Warrant #2 with Ryco Landscaping check No. 28138 approved pending rip wrap repairs completed.

Upon roll call, the following commissioners responded:

**Ayes:** Provost, Kazmier, Gilbert, Jacobs, and Pierce

**Nays:** None

c. Bi-Weekly Payroll #1 June 9- June 22, 2010 in the amount of \$78, 996.87

d. Bi-Weekly Payroll #2 June 23 – July 6, 2010 in the amount of \$87,695.91

Commissioner Jacobs moved and duly seconded by Commissioner Gilbert to approve Payroll #1 and Payroll #2

Upon roll call, the following commissioners responded:

**Ayes:** Provost, Gilbert, Kazmier, Jacobs, and Pierce

**Nays:** None

### e. Audit Report

George Ogorek presented a draft of the 2009 Audit Report. He pointed out that the audit is very similar to the past several years and that the South Barrington Park District has been consistently on budget with revenues and expenses. The park will need to be careful with cash and capital improvements for the next few years . He briefly reviewed Schedule B of a financial analysis estimating income and expenses for the 10 years. Ogorek pointed out that the South Barrington Park District uses very little tax revenue for operations. The vast majority of park district revenue is derived from user fees. This is one fact that differentiates us from other park districts which rely heavily on taxpayer dollars. Ogorek feels that the locker room renovations are an important capital improvement and are necessary for continued revenue generation.

Commissioner Jacobs moved and duly seconded by Commissioner Kazmier to approve 2009 Audit Report.

Upon roll call, the following commissioners responded:

**Ayes:** Provost, Gilbert, Kazmier, Jacobs, and Pierce

**Nays:** None

**VII. Policy and Legislation**

None

**VIII. Park Development**

**a. Family Changing Locker Rooms - Update**

Director Morgan reported that he attended ACC meeting seeking approval for the locker room expansion project and new shelter at Community Park. The only significant change to the locker room project is that screening of the roof top HVAC units on west elevation needs to be resolved. Reed Architects is working on it to prepare a screen for this project.

**b. Community Park Shelter – Update**

The ACC committee gave preliminary approval for the proposed shelter at the Community Park. Director Morgan will put together a color board and return to the ACC committee for final approval. Everything is moving forward to be completed yet this year. Bid documents will be generated for installation, concrete, electric and plumbing of the shelter.

**IX. Public Relations**

**a. Foundation Report.**

Commissioner Gilbert reported that the Foundation sold water at the Antique Fair at the Arboretum, which had very high attendance. The Foundation is also co-sponsoring the Battle of the Bands with the park district. The event is to be held on August 13, 2010. There are six bands that are participating in the event.

**X. Departmental Reports**

**a. Recreation Report** - Gina Arbay reported that Kindergarten program has 13 children enrolled for fall which has doubled since last year. The mailer saturation brought in ten enrollees for Day Care. Gina is currently working on corporate advertising to target families that have working parents in the surrounding businesses. Aquatics held their end of the season barbecue. BASA agreed to the three tier fees schedule for additional use of the soccer fields. Grand Sports has continued their weekend rentals. Debbie Friedrich is busy entering new class codes for the fall brochure. Wendy Rodrigo reported a great turnout for special events i.e. Flick and Float, Concert Series, Beach Party, and Resident Appreciation day. Joan Scovic conducted a review of the fall brochure that was mandatory for the front and recreation desks.

**b. Club Report** – Barb Leisio reported the Fox Valley women’s match play day is July 29, 2010. Maintenance is keeping up with all the summer projects that have arisen. Denise Gappa hired a new instructor for Power, Speed and Agility classes. She also added Kettle bell training and TRX classes. Zumba is still a very popular class. Janet Lundholm had fifteen new members for the month of June. The Ultimate Racket Challenge brought 45 participants. Janet sold 18 College Summer passes. The Wristband Policy increased guest passes

sold for May and June by \$986. Cynthia Roth sold \$745 worth of jewelry from Emily Barns Chinese collection of which the Pro Shop portion was \$112. The Barrington Hills Tennis Weekend helped increase tennis apparel sales in the pro shop. Outdoor chair massages are going well. Val Brewster added a new special \$15 massages for seniors on Tuesdays. The fitness department offered a demo by Victor in personal training during residents' day.

**XI. Executive Director Report**

Director Morgan reported a 13% decrease in health insurance premiums for the renewal year. The maintenance department has had to repair five HVAC compressors so far this summer. New firewalls were installed on the server along with additional server and work station reorganization. There has been a significant increase of residents using the pool on Fridays, which is the designated Resident's Day. Parking space and chairs are becoming an issue on Fridays. This program will need to be evaluated before next season. The six month financial reports show increases in revenue and decrease in expenses. This positive report is due to the elimination of several full time positions and existing staff absorbing these additional responsibilities. Staff should be recognized for their efforts in significantly improving the financial position of the district.

**XII President and Commissioner Reports**

None

**XIII. Attorney's Report**

None

**XIV. Old Business**

None

**XV. New Business**

None

**XVI. Adjournment**

With no further business Commissioner Kazmier moved and duly seconded by Commissioner Provost to adjourn the meeting at 8:15 p.m.

Ayes: 5

Nays: 0