

I. Call to Order / Roll Call

The Board of Commissioners of the South Barrington Park District met in a regular meeting on January 27, 2010. The meeting was held at the South Barrington Community Center, 3 Tennis Club Lane, South Barrington, Illinois 60010. President Pierce called the meeting to order at 7:05 p.m.

The President called the meeting to order and directed the Secretary to call the roll. Upon the roll being called, Lori Pierce, the President, and the following Park Commissioners were physically present at said location: Paula Gilbert, Ed Jacobs, and Patricia Provost.

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: None

No Park Commissioner attended the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: John Kazmier

Also present were Jay Morgan, Executive Director and Karen Lamont, Attorney

II. Approval of Agenda

The agenda was approved.

III. Approval of Minutes

The December 9, 2009 Board Minutes were tabled to the next meeting pending several amendments.

IV. Introduction of Guests/Citizens

None

V. Topics from the Floor

None.

VI. Finance

- a. Warrant #1 December 6 – January 6, 2010 in the amount of \$105,891.62
- b. Warrant #2 January 7- January 22, 2010 in the amount \$37, 342.98.

Commissioner Gilbert moved and duly seconded by Commissioner Provost to approve Warrant #1 and Warrant #2.

Upon roll call, the following commissioners responded:

Ayes: Provost, Gilbert, Pierce and Jacobs

Nays: None

- c. Bi-Weekly Payroll # 1 November 25 –December 8, 2009 in the amount of \$57, 953.05.
- d. Biweekly Payroll #2 December 9 – 22, 2009 in the amount of \$58,690.32.
- e. Biweekly Payroll #3 December 23 – January 5, 2010 in the amount of \$52,964.43.

Commissioner Provost moved and duly seconded by Commissioner Gilbert to approve Payroll #1, Payroll #2 and Payroll #3.

Upon roll call, the following commissioners responded:

Ayes: Provost, Gilbert, Jacobs and Pierce

Nays: None

- f. Preliminary Year End Financial Reports
Director Morgan reported that the preliminary, unaudited 2009 Income and Expense Financial Reports presented in the December board packet were very close to the projections in the November report. Morgan will be meeting with Commissioner Pierce on Monday, February 1, 2010 to discuss the 2010 budget and invited one additional board member to attend and review line items.

VII. Policy and Legislation

a. Red Cross Shelter Facility Request.

Director Morgan reported that he met with Stephen Dorgan, assistant to the Mayor Munao, requesting that the South Barrington Park facility be used for a Red Cross Shelter Facility in case of a major catastrophe in our community. The board was unanimous in their support of this project. Coordinator Fear, a certified Red Cross CRP and Lifesaving instructor, would be to the liaison and in house coordinator in the event our facility was needed.

VIII. Park Development

a. Locker Room Renovations

Denise Gappa reported on the status of the carpeting, shower hooks and shower shelves installation for the new locker rooms. The glass tiles in the women's locker rooms will be redone the first week in June. Director Morgan pointed out that \$10,000 will be held back until the tile work is completed by 3 Dimension. Director Morgan also presented a sample of focal point art work to be displayed and painted in the hallway opposite the locker room entrance. This work will be completed by Windy City Brushes and Jenkins Photography.

b. Platform Tennis Court

Director Morgan led a discussion regarding the platform tennis court usage. The manufacturer has requested that the district purchase the court or return it to the company. Commissioner Jacobs raised the concern of whether platform tennis would generate sufficient revenue to support the

court. Director Morgan believes that it could generate twenty to thirty new memberships and generate lessons income. In order to build a program two courts will be needed and our current tennis hut renovated. A decision will need to be made in the spring.

c. **Family Changing Locker Rooms**

Director Morgan reported that he, Commissioner Jacobs and Commissioner Kazmier met with Chapell Builders regarding the link building project, options, estimates, and costs. In order to move forward and determine a more accurate estimate of the project we will need to spend some money to have some preliminary drawings made. President Pierce suggested that the Family Changing Room project go to bid to better understand the real cost of that project before moving forward with any further consideration on the link building. Director Morgan will give specs to Karen Lamont, Attorney for review before next board meeting. Director Morgan will set a capital meeting for committee to independently look at plans and confer with the finance committee. The meeting will be held on February 3, 2010 at 7:30 p.m.

d. **Spinning Bikes** -

Fitness Coordinator, Denise Gappa, reported on the need to replace many of the old spinning bikes in lieu of repairing them. The new bikes come with a 3 year warrantee. We are currently spending significant dollars repairing our current bikes. It has been difficult to keep all bikes operational. Replacing the bikes will reduce maintenance costs and almost pay for the replacement. This is also important to remain competitive with our surrounding facilities. Gappa also discussed the hiring of a new staff member to teach a spin class on Tuesdays. The new instructor has received very good reviews.

Commissioner Provost made motion to purchase eight new bikes and duly seconded by Commissioner Gilbert.

Upon roll call, the following commissioners responded:

Ayes: Provost, Gilbert, Jacobs and Pierce

Nays: None

IX. Public Relations

Foundation Report - Commissioner Gilbert reported that the Foundation will be represented at the Health Fair. She also reported that the Foundation has tentatively set a special concert event to be held in September at the Arboretum. More details will be presented as they become available.

X. Recreation Department

Coordinator Fear presented the recreation report including a schedule of events that will take place at the South Barrington Park District Open House to be held Saturday, February 13, 2010. Media Coordinator, Joan Scovic has articles advertising the event in the Daily Herald, South Barrington Life, and on our website. Another event, MIST, is a triathlon being held at 8 other park

district though out area. The event has fifteen people that signed up for it and we expect about 50 participants. Some electrical improvements will be needed for the event with proceeds from the event funding the majority of the project.. Coordinator Rodrigo is working on obtaining a \$2,000 grant from Power Play for new equipment for our facility. There are five staff members attending the upcoming IAPD conference. Coordinator Arbay attended the Preschool Open House in Barrington which had 100 attendees. The brochure should be ready for print by the second week in February. The board praised the recreation report and would like to see other similar departmental reports.

XI. Executive Director Report

Jay Morgan reminded the board of the upcoming John Arden award. He further reported that a resident and club member, Karl Ambrose, was recently diagnosed with aplastic anemia. Members of the community are working with LifeSource to coordinate a bone marrow and blood drive in our area to add to the national registry. A concerned citizens group has requested the use of the facility for the bone marrow screening on February 9th from 2:00pm to 9:00pm at South Barrington Park District Community Center. The board was unanimous in their support of this event.

Director Morgan briefly mentioned that a new sport, Beach Tennis, will be coming to the Community Park this summer. An introductory event will be held on June 5, 2010. The event will be organized and promoted by Will Shane, with Chicago Beach Tennis. It will also appear in the Spring/Summer brochure.

The liability insurance was increased from five to ten million.

The Garden Club requested six dates for free bus service. The board decided to charge \$5.00 per person and agreed to 4 bus trips.

XII President and Commissioner Reports

Commission Jacobs led a brief discussion on organizing a multicultural event on behalf of the foundation at the Arboretum. This would be an annual event that would have a “festival” atmosphere.

XIII. Attorney’s Report

Karen Lamont, Attorney gave an update on legislative prevailing wage act. Attorney Lamont pointed out changes in the law and interpretations of it and a new form must be given and signed during contracted work.

XIV. Old Business

None

XV. New Business

None

XVI. Executive Session

At 8:58 p.m. Commissioner Gilbert moved and duly seconded by Commissioner Jacobs to go into Executive Session for Personnel.

Upon roll call, the following commissioners responded:

Ayes: Paula Gilbert, Lori Pierce, Ed Jacobs and Patricia Provost
Nays: None

Present in executive session were: Commissioner Provost, Commissioner Gilbert, Commissioner Pierce, Commissioner Jacobs , Director Morgan , Attorney Lamont and Coordinator Denise Gappa.

XVII. Action From Executive Session

At 9:56 Commissioner Pierce moved and duly seconded by Commissioner Gilbert to come out of executive session. NO action was taken.

XVIII. Adjournment

With no further business at 9:56 pm Commissioner Jacobs moved and duly seconded by Commissioner Provost to adjourn.